

January 2021

School Closure/Partial Opening Plan – January 2021

Dear Parents/Carers,

The government have asked me to risk assess the school and plan to open the school for **Critical workers** and **Vulnerable** pupils only. All other pupils must remain at home and access the online learning as set by their teachers.

My plan implements the government's directive and I have considered individual circumstances as well as safe arrivals and departures. I thank you in advance for your understanding and support in this action.

- Children displaying symptoms compatible with coronavirus **should not attend** and are advised to self-isolate and **keep the school informed** in line with safety procedures.

The following information outlines the plans specific to our setting:

The children will be taught in two bubble. Key stage 1 pupils in Class 1 Base and Key Stage 2 pupils in Class 4 Base.

Arrival and Departure:

Risk: Large numbers of people on site; mixing of bubble.

Measure: Staggered drop off and collection time for different bubbles. Collection Points.

Class	Drop off time	Pick up time	Collection Point
1	8.45-9	3.00	EYFS gate
2	8.45-9	3.00	Front Door
3	8.45-9	3.00	Side Gate
4	8.45-9	3.00	Side Gate

Do not congregate on school grounds. Please adhere to the timings to reduce the number of people on site. Please ensure **children remain with you** whilst waiting and not running around on school grounds. Thank you

Parents/Carers Protocol

- Use common sense and stay alert
- **Only ONE** parent/carer to escort a child to school, if they cannot walk to school on their own.
- **DO NOT** enter the school premises if you have symptoms.
- **DO NOT** gather at school gates and class doors – always keep a social distance of 2m
- **DO NOT** enter the building without an appointment – please sign in upon arrival
- **Do clean hands** thoroughly upon arrival and departure
- **Do wear a mask** if you can
- **Please ensure uniforms, water bottles and lunch boxes are thoroughly cleaned each day**
- Contact the school office **ONLY** by phone [01621 860253](tel:01621860253) or email office@darcyschool.co.uk

If your child is not attending school or they are ill, you MUST let the school office know in the usual way.

In the Classroom:

Risk: Passing on of virus in a confined space.

Measure: Classroom organisation and individual equipment provision.

- Class groups form one bubble and can mix, where necessary, for higher impact curriculum provision
- Desks and pupils will all face forwards and in the same direction. Younger pupil's classes will continue to socially distance by activity.
- Each child will be provided with their essential personal learning equipment, clearly labelled with their name, appropriate to their year group. E.g. pencil/pen, white board, coloured pencils, ruler, protractor, scissors, rubber.

Toilets:

Risk: Passing on of virus in a communal space.

Measure: Each year group to ONLY use their designated toilets. Hygiene measures.

Break and lunch Times:

Risk: Large number of children in a communal space.

Measure: Timetabled staggered playtimes/lunch times and class group designated play areas.

PE:

Risk: Large number of children using communal equipment and spaces.

Measure: Timetabled outdoor and indoor PE slots; sanitise equipment before and after use; wash hands.

- Follow timetable and area plan
- Class teacher/adult in charge is responsible for sanitising universal equipment before and after use.

Music Lessons and specialist teaching:

Risk: Children using equipment/space from different bubbles.

Measure: Designated learning space; timetabled activity; hygiene measures

These lessons can take place providing that the adult in charge follows all hygiene measures between students and remains in their designated area.

Medical:

Risk: Children leaving a bubble to report to medical team; children passing on virus.

Measure: Basic first aid packs in bases; basic PPE in bases.

- No children to wander to the school office/medical room.
- General bumps and scrapes to be dealt with in the classroom by the adults in the team.
- If a child is ill or displaying symptoms of Coronavirus, staff contact the office who will put on PPE and collect the child.

Trips, Visits, Visitors:

Risk: Children travelling to other locations and attending other settings.

Measure: Follow hygiene guidance and risk assess thoroughly.

- Well planned and thought out visits can take place.
- Visitors to school must be timetabled and work around other school protective measures.

Communal Areas in School (Libraries/ICT suite/Hall):

Risk: Children from different bubbles using shared areas and resources.

Measure: Equipment and resources to be sanitized before and after use.

- The ICT suite can be used on a timetabled basis providing that the class teacher/adult in charge is responsible for sanitising universal equipment before and after use.
- Library books should be evenly distributed around each year group appropriately and books sanitized between use.
- The library will be out of bounds.
- Assemblies will be held with no more than two class bubbles at a time. Each bubble to be seated at a distance from the other.

Face Coverings

Staff: Face coverings need to be worn in school when administering first aid. Masks and visors for this purpose will be provided by the school. Staff may choose to wear a face covering e.g. when meeting parents.

Pupils: Face coverings do not need to be worn at school. Parent/carers may provide their child with a mask for the journey to and from school and for wearing at playtimes only, should they wish to.